I. Called to order at 9:35 by Denise Arland.

II. Introductions were completed.
   Inspirational story by Brittney Dick, new Service Coordinator.

III. Consent agenda items reviewed.
   Motion to approve consent agenda items by Emily Schafer and seconded by Ella Boyd.
   Approved.

IV. Financial Report

V. Other Business
   • Cluster Oversight and Quality Review Reports
     o Quality Review Monitoring Performance Report – Quarter 2 reviewed by Becky Haymond. Includes state and cluster data on enrollment, services, transition numbers reviewed.
       ▪ Quarterly data report reviewed.
       ▪ State verification letter reviewed – Cluster J at 100% compliant.
       ▪ Monthly referral data reviewed by county - # of referrals are increasing and number/percentage of referrals at intake to IFSP has increased by 9%
       ▪ Discussion regarding late age referrals – factors that may contribute including late doctor referrals, medically fragile babies, children with autism. Efforts that have been made including educating doctors, autism hubs, parent self-referrals were discussed.
     o Provider Networks
       ▪ Comments on provider shortages.
       ▪ Emily Schafer Madison schools states they are starting a career program towards early intervention.
       ▪ Becky commented they would be interested in doing high school career fairs.
     o Quality assurance State Concern Log Report reviewed by Becky – 2 parent concerns logged and resolved.
     o Cost participation reviewed by Whitney Austin.
       ▪ No one with suspended services.

   • Old Business
     o Council Recruitment
       ▪ Anne Dolan will be full time LPCC coordinator efforts to recruit more parents and to allow teleconference participation.
     o Provider Network Recruitment
Becky received one call and referred ST to appropriate agencies.
Discussed reasons why provider recruitment is more difficult – Becky states this is a nationwide problem.
Becky introduced new provider manual that changes credentialing requirements and helps streamline enrollment process – still in draft form pending approval.

- **New Business**
  - **First Steps Conference Agenda**
    - Enrollment is now open to public w/only 30 spots left.
  - **First Steps Fiscal Analysis/Rate Study**
    - Most of Cluster J participated.
    - Data is being analyzed.
    - 33/38 agencies participated
    - Preliminary stakeholders meeting held – next meeting in June – report due to state by June 30. Meeting was attended by several DDRS representatives.
  - **State Policy Guide Draft**
    - Becky introduced new provider manual that changes credentialing requirements and helps streamline enrollment process – still in draft form pending approval.
  - **Nominating Committee**
    - By-laws state a nominating committee is needed. Volunteers for committee requested during today’s meeting. Kim Flederman, Ella Boyd, and Denise Arland volunteered.

- **VI. Announcements and Updates**
  - **Training Opportunities** – folder with opportunities circulated.
  - **On My Way Pre-K** : presentation by Crystal Moore
    - Applications, brochures offered
    - For families at 127% of poverty level and working or attending school
    - Families encouraged to apply online
    - Partnering with IU for Teach IT – 1 x mo class that will allow parent school qualification.
    - Program is in 20 counties across Indiana.
    - Discussion about recruitment efforts and the struggle to recruit kids to Pre-K

- **VII. Adjournment**
  - Meeting adjourned 11:10am
  - Next meeting 8/17/18