Meeting was called to order at 9:05am. Introductions were completed. An inspirational story was shared. The consent agenda items were reviewed and approved by the council (first by Robyn Culley and second by Deb Collins).

**Other Business**

- **NCA and Hopewell both discussed changes/updates with the agencies.**
- **Cluster Oversight and Quality Review Reports reviewed by Becky Haymond**
  - Becky Haymond once again made note of the rising number of referrals.
  - Becky went over the financial report for July 2017-June 2018. SPOE budget is on target. The SPOE’s current grant will end as of June 2018, but will be extended through June 2019. We discussed the time study and will hopefully have more info and updates at our August meeting. We also went over the quality assurance report that was submitted in March. There were 2 CQIPs written. The first was to address the issue of late Starts of Service and the second was to address the cost participation issues. Both will be implemented ASAP.
  - We discussed/explained the “NPA” (not provider available) that is being written on the IFSPs.
- **Becky Haymond went over the Concern/Complaint Log. There were 3 children.**
  - Two of these were service coordinator issues.
  - One was a provider issue.

All Concerns were resolved.

Becky Haymond reviewed Cost Participation Concern Log.

- We had zero family on the cost participation log.
- We had zero families on the cost participation suspension list.

Training opportunities were shared. We discussed the First steps newsletter and the upcoming First Steps conference. We were also informed about the Early Childhood Trauma Informed Care event that is taking place in September.
**Old Business:**

Becky reported that we have now met all of our LPCC recruitment requirements, but are always on the lookout for more parents.

Provider Networks discussed any concerns, and are always recruiting.

**New Business**

- We reviewed the Indiana profile reports with Becky.
- The new assessment team policy guide was discussed and has been made available on the First Steps website.

**Cluster Updates and Announcements:**

- The transition roundtable meeting will be held on May 10th at Hopewell.

- Next meeting is August 1, 2018 – 9:00am-10:30am 3900 E. Wysor St. Muncie, IN

Meeting adjourned at 10:39a.m.

Submitted by

Chelsea Caulk
LPCC Support Staff