

First Steps South East First Steps South East

LPCC Quarterly Meeting - Cluster H

August 4, 2021

Call to Order

Meeting called to order at 9:02 am.

Introductions and Inspirational Story

Chairing meeting today is ~~President~~ Debbie Collins - Chair

Welcome: Families and Community Providers are always welcome in our LPCC First Step meetings. Today we are so glad to have for the first time:

- **Betsy Ducksworth** with Muncie Community Schools
- **Rose Tirado** with First Steps South East
- **Gilberto (Gilly) Puente** with First Steps South East
- **Missy Modesitt** with Muncie BY5
- **Sarah Fletcher** with Muncie BY5

Inspirational story: Robyn Duffy is so excited to get to see her son after two years of being deployed and not being able to see him.

Consent Agenda

Becky Haymond explained that the Consent Agenda documents the activity within First Steps for the last 3 months. This will include the concern/complaint log to help partners and families in the First Steps process. It also includes the minutes from last month, SPOE & State updates, and outreach activities.

Robyn asked if First Steps is going to adopt the **Family Guided Routines Based Intervention (FGRBI)** model of caregiver coaching? Becky replied that we are headed in that direction. We will have more staff training before implemented statewide. Becky suggested "googling" for more information. Juliann Woods with www.fgrbi.com is a great place to start with many activities for families. ICC (State version of LPCC in Indiana) is developing a path to implement this practice throughout Indiana. We need more coaching and training before it can be fully implemented.

Financial Report

Becky stated the report information is through June 30, 2021, which is the end of our calendar year. You will notice we will have about \$56,000 roll over into the new budget year. This is mainly due to a savings of mileage reimbursement during Covid lockdown of 2020.

We are proud to announce that Thrive Alliance /First Steps South East's contract was renewed for the next two years with the same allocated budget as previously.

Other Business

- **Cluster Oversight and System Updates**
 - Provider Networks Update - Hopewell Center & NCA Therapy representatives were not available for the meeting today. Becky said on their behalf that a strong recruitment plan is in place to strengthen their therapy teams.
 - Training Opportunities -
 - The **First Steps Conference** was a huge success in June. It was the first time to be virtual. Many individuals commented that the sessions were valuable to them. Becky and Ann coordinated on teaching a session called **Locating and Navigating Community Resources**. Becky gave Ann kudos for such great work.
IN EI Hub Learning Management System (LMS) will house the recorded trainings for future viewing.
The First Steps Conference will be held in Bloomington next June 2022. A conference committee is now being formed and recruitment of presenters has started for next year's conference. If you are interested in presenting, please contact Connie Young.
 - **Upcoming Trainings** include:
 - Infancy Onward August 12-13
 - Institute for Strengthening Families August 16-19
 - Celebrating Babies Week in October 18-22 Debbie Collins will keep us posted as this event gets closer.

Family Voices Conference called Heart to Heart
Conference will be September 30, 2021
(www.fvindiana.org)

Old Business

- Statistical Reports - Becky Haymond said while looking at the Quarterly breakout for Cluster H, that the referrals have been steadily increasing the number of assessments and annual IFSP counts.
 - May 109
 - June 119
 - July 100

She said to remember that not every referral coming into the SPOE will advance to an IFSP! July 1st our service coordinators and the assessment teams returned to in-person with new procedures in place. Such as calling about fever, outstanding COVID tests, questions about illness before going into homes.

First Steps is currently fully staffed. We have a few staff to complete their orientations and they will be up and going soon!

EI Hub is in Phase One. Office Staff are using new system. Service Coordinators will be in the system at the beginning of 2022. Network providers are using the EI Hub and giving remarkable reports.

Kudos to Anne Dolan for presenting at the First Steps Conference with Becky. They presented on Community Development Resources .

New Business

- Cost Participation -
 - Family concerns are being logged
 - Billing of insurance to families is under construction.
 - Family Cost Participations are now being entered in the EI Hub

- Sept. 1 Parents will be able to pay online with the new system, there will be no service fee.
 - First New statements should come out this month (August)
- Telehealth has a new law that began on July 1st 2021
 - Indiana is putting together a telehealth taskforce
- Concerns of WIFI availability in rural settings.
 - Myfi Cards at Verizon
 - Our cell phones have "Hot-Spots"
- Speciality Providers - We are looking at a registred guide of providers that are not easily found. Some potential registrants for the guide might include:
 - Audiology
 - Family support services
 - Social Work
 - Nutritionist
 - Vision
 - Psychological
 - Etc.

Announcements and Updates

- First Steps South East has a new brochure. _Requests were submitted for brochures to be mailed to interested members.
- First Steps of Indiana has a new poster for one year olds including developmental milestones for one year-olds.
 - Poll was taken to see how to proceed with future LPCC meetings
 - Virtually only
 - Face to Face only
 - Hybrid (combination of virtual and face to face)
 - Results were 40% to continue with a Hybrid in 2022. Sue Ann and Anne will pursue ways of how best to proceed.
 - Next LPCC Meeting - Wednesday, November 3rd Virtually
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Adjournment: Meeting adjourned at 10:05 am

Attendees:

Andrea Wilson	Blackford DCS
Angela Wissler	Head Start Richmond
Anita Clott	Jay County Schools
Anne Dolan	First Steps South East
Becky Haymond	First Steps South East
Betsy Ducksworth	Muncie Community Schools
Carrie Henson	First Steps South East
Connie Young	Indiana First Steps
Debbie Collins	Huffer Memorial Children's Center
Gilly Puentes	First Steps South East
Jenny Elorreage	Richmond Community Schools
Missy Modesitt	Muncie BY5
Molly McGuire	Madison and Henry County Vocational Rehabilitation Services
Natasha Reed	Head Start Richmond
Robin Duffy	Early Head Start Hartford City / Carey Services
Rose Tirado	First Steps South East
Sarah Fiechter	Muncie BY5
Sue Ann Nuñez	First Steps South East