

First Steps South East First Steps South East

LPCC Quarterly Meeting – Cluster H

May 5, 2021

Call to Order

Meeting called to order at 9:15 am due to technical difficulties.

Introductions and Inspirational Story - skipped due to technical difficulties.

Chairing meeting today is President Debbie Collins. Vice President Sarah Haisley assisted during the technical difficulties.

Consent Agenda

Motion to approve consent agenda and minutes by Julianne Jarrell and Robin Duffy seconded the motion.

Financial Report

Becky Haymond reported that the current budget ends June 2021. First Steps had secured the Covid grant which helped the budget at the end of March. Our SPOE contract was extended by the State for the upcoming year. No changes in allocations for June 30, 2021 thru July 2022.

Other Business

- **Cluster Oversight and System Updates**
 - Provider Networks Update –
 - Julianne Jarrell spoke for Hopewell saying that she is working on hiring new providers. They have had some troubles with the EI Hub when trying to access it from client's homes.
 - Patty Kovacs spoke for NCA Therapy saying they do not have enough providers for all the children, and they are working on improving this concern. They have had no issues with the EI Hub at this time.
 - Quality Assurance State Concern Log – Nothing to report at this time.
 - Cost Participation Suspensions –Service Coordinators have been told to manually estimate cost participation at this time. When the EI Hub is able we will resume using it.
 - Training Opportunities –
 - The First Steps Conference has open registration available to providers and families. It is free to families. The conference will be virtual.
 - Ethics course has be updated and posted on LMS.
 - Infancy Onward Conference called Little People, Big Feelings will be held August 12-14.
 - Inspiring Expo will be virtual on May 14-15. See info@FuseInc.org
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- Statistical Reports – Becky said that First Steps South East held steady in our monthly evaluation counts. Cluster H’s IFSP counts (New Ones Only) were 67 in April.
- Staffing Update – First Steps South East is looking for a bilingual service coordinator. Otherwise, we are fully staffed in Cluster H, reported Becky.
- Covid Procedures - First Steps South East will be moving assessments and services back into the homes this summer.
- **Old Business**
 - El Hub Update was March 8, 2021. - May 14th we will be training staff with an introduction to the El Hub. Patty Kovacs reported that the El Hub has been running smoothly for her company.
 - Becky recognized the SPOE office staff for the exceptional hard work during this El Hub transition.
 - Public Awareness & Outreach Sue Ann has continued to reach out to medical partners. Then she reported Community Outreach to providers that mailings have been sent, including Head Start, Early Head Starts & Child Care Facilities that work with Head Start; Healthy Families; County Health Departments; the Children’s Bureau; WIC Offices; and Nurse Family Partnerships. In May, Madison County will have baby fair that First Step brochures will go.
- **New Business**
 - El Hub with PCG
 - First Steps Conference June 10-11, 2021

Announcements and Updates

- Guest Speaker – Steve Viewheg – CDC Learn the Signs Act Early Campaign
 - Look at Act Early Indiana on Facebook
 - ActEarlyIndiana.org website for information on Autism and information on the 5 Domains including Social/Emotional; Physical; Cognitive; Adaptive/Self-Help; and Communication
 - A Video library is on the CDC website or in the app
- New First Steps Flyer is coming out in English and Spanish reports Connie Young. Please keep an eye out for this coming to each office.
- Next LPCC Meeting – August 4, 2021 at 9 am

Adjournment

Meeting adjourned at 10:30 am