

First Steps South East First Steps South East

LPCC Quarterly Meeting – Cluster H

November 3, 2021

Call to Order

Meeting called to order at 9:03 am

Introductions and Inspirational Story

Chairing meeting today is President Debbie Collins.

Inspirational story:

- Robin Duffy has two new teachers who were First Step parents

Consent Agenda

Overview of Consent Agenda. No questions, suggestions or changes.

Financial Report

Becky said the Fiscal Report that was sent out was incorrect. She will send out the updated Fiscal Report after the meeting. Our new fiscal year started on July 1st and we had funds moved from last year to this year that was not put on the current report.

Other Business

- **Cluster Oversight and System Updates**
 - Provider Networks/ Recruitment – Patty from NCA said every discipline in every county are in need of more therapists. Gasoline prices rising are also affecting how often children in rural areas are getting served.
 - Cost Participation – Becky would like to thank Christal for doing such a great job for Cluster H. Data entry staff have been working hard to stay up to date on the cost participation. The state of Indiana has waived the fees for March, April and May of 2021. New online information about the portal will be coming soon. Statements coming out in November 2021.
 - Training Opportunities –
 - Connie Young will be doing First Steps outreach at the Labor of Love Conference in Indianapolis on Nov. 17, 2021. You can register until Nov 5th at www.laboroflove2021.com
 - First Steps conference will be held in-person in Bloomington in June 10-11 2022. First Steps will be partnering with Infancy Onward. Janet Ballard will be giving us updates. Break-out sessions will be recorded and placed on the LMS for later viewing.

- Robyn Duffy said IHSA has “Help the Helper” trainings available. She believes the content has been very useful. She will pass along information. Sarah Haisley said she also has information on these trainings.
 - Statistical Reports – Becky Haymond reported that referrals have been consistent. We are averaging about 50 referrals a week in Cluster H. This is a little lower than our average 2 years ago. Evaluations have been steady at 100 per month. We are doing evaluations in person using COVID protocol procedures. In some circumstances, families have requested to go virtually, so about 20% of evaluations are virtual. Also, if you look at the initial IFSP counts, you will see we complete 50 to 60 each month right now.
- **Old Business**
 - LPCC Council Meeting Schedule for 2022 was shared. All meetings are 9 am.
 - February 2
 - May 4
 - August 3
 - November 2
 - State Level Social Media Presence @firststepsindiana Connie explained that there are weekly meetings for posting on Facebook and Instagram platforms.
 - BSU EARLY INTERVENTION MAJOR – Becky spoke with Professor Robin Box from Ball State about a new concentration area/major that has been developed to create more professionals in Early Intervention, with a strong background in Early Childhood Education. Interns will be available for the students to become familiar with this field of study. Connie commented that this type of program will give new professionals a strong, solid background in early intervention and early childhood education. She also said that she recommends that college students educate themselves on the “Learn the Signs, Act Early” program. (<https://www.cdc.gov/ncbddd/actearly/Information-for-Early-Childhood-Educators.html>) A BSU Early Intervention program flyer was distributed in the meeting invites.
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- **New Business**
 - Staffing Updates – We have had two First Steps Service Coordinators leave from Delaware county and one will leave this Friday. Lorrie Caskey will be transitioning from Henry County to Delaware County the end of November. Sue Ann Nuñez is helping in Delaware County for now. Lexie Laker is coming back to us and will be covering Henry County. We have hired Nicole Everling, she will be in Delaware after completing orientation. We are still looking for a bilingual service coordinator. We have two bilingual service coordinators in Cluster H now. We will advertise again in the Spring for this position, says Becky Haymond.
 - Anderson Office – The office will be open from 9 am to 2 pm daily! Because Sue Ann is helping in Delaware County, the hours may vary. (Regular office hours are 8:30 am to 4:30 pm) If you have any questions or needs, just call (765) 393- 0510 to check on availability.

- El Hub – Train the trainer meetings will begin next week. We have two administrators and on Service Coordinator (Lorrie Caskey) who will be part of this event, which is Phase 2 of the El Hub roll out. Our data entry personnel have been working diligently to enter and keep up with numbers. The El Hub had an ICD 10 trail run. Julianne and Patty both commented that they were appreciative of the upgrade and thought it was going well. The only problem that remained was connectivity issues when services were in the home. Julianne commented that she was looking forward to when the parents have access to the El Hub. Robyn Duffy asked if Early Head Start/ Head Start teachers would be able to access the El Hub in the future. Robyn reported that 20% of their children in Early Head Start have IFSPs. Scott Merkel mentioned in the comments that he would like LEA's to be able to do so also. Becky asked Connie Young if this was on the radar for the future of the El Hub. And to our knowledge it is not. Connie said she would check into the possibilities.
- LMS – Connie Young said that the Learning Management System (LMS) (<https://ineihub.pcghuslms.com/login/index.php>) is a great place for trainings. They have been using this system for recruitment of quality candidates for Early Intervention. She also suggested that the ILEAD platform also had great trainings available. She is going to add some early intervention trainings to the ILEAD portal. (ilead.in.gov) Connie explained that ILEAD does a great job with social and emotional health in young children.
- First Steps Credentialing – Becky Haymond was proud to announce that every service coordinator in Cluster H has completed their initial credentialing or their annual credentialing. All SC's have met their requirements. Kuddos!

Announcements and Updates

- CASY training on First Steps - Anne Dolan and Sue Ann Nunez will be working with CASY to complete an hour-long training for CASY CCR&R services on the First Steps program and how it can benefit Hoosier children. This will be in December 2021.
- Outreach Idea – Sarah Haisley put in the chat box that reaching out to area organizations who help families during the holidays (i.e.... Salvation Army, Secret Families, Toys for Tots) to distribute First Steps information.
- Next LPCC Meeting – February 2nd Virtually

Adjournment

Meeting adjourned at 10:04 am