

**First Steps South East
LPCC Quarterly Meeting
Cluster J
August 18, 2023**

- I. Call to Order
 - Called to order by Kim Amberger-Fledderman, LPCC Chairperson.
- II. Introductions and Inspirational Story
- III. Consent Agenda Items
 - Consent agenda items reviewed. Tillie Allgood motioned to accept the consent agenda including the minutes. Funmi Ige-Wright moved to second. Approved by consensus.
- IV. Financial Report
 - SPOE Financial report handout reviewed by Becky Haymond. The report shows the completed financial year for the budget year of July 1, 2022 – June 30, 2023. The figures presented on the report has an amended budget from some reports presented to the LPCC earlier in the contract year due to the additional funds included the allocation increase from the state which started Jan 1, 2023. With the allocation increase, the SPOE added to the number of Service Coordinator positions as well as gave cost of living increases to existing staff. The new grant period began July 1, 2023.
- V. Other Business
 - Cluster Oversight and System Updates
 - Provider Networks – (No updates)
 - Training Opportunities –
 - Easterseals Crossroads has an upcoming training. Becky Haymond will send out information.
 - FUSE is presenting the Inspire Abilities Expo on November 4th at Perry Meridian Highschool on the southside of Indianapolis. In addition to a variety of resource tables, the free event includes a training by Gordon Holmes regarding financial planning for families of children with special needs.
 - Statistics –
 - Referrals, Evaluations, and Initial IFSP counts were reviewed. Referrals numbers have rebounded to 2019 levels after a pandemic related slow down starting in 2020. Evaluation and Initial IFSP numbers are on target to match or exceed last year. Funmi Ige-Wright observed from the numbers that overall, it appears that around 40% of the Referrals do not move to Evaluation. Then further, it appears around 40% of those with Evaluations do not move to IFSP. Funmi wants to understand the reasons regarding those that do not move on with receiving First Steps services. In particular, if there are children who have delays who would benefit from First Steps, why are they not participating and can the system do better to welcome and accommodate all children in need.
 - Student Identification Number (SIN) with Department of Education (DOE) – Funmi Ige-Wright asked if there was any update regarding the effort to assign and use SIN in the First Steps program. Connie Young, FSSA, can confirm that this data conversation has been happening between First Steps and the State Department of Education. Connie shared that there are some unresolved concerns such as: where will the data live, who will have access to it, and how to ensure that a child’s record showing link to early intervention will benefit the child and will not be a detriment in any way. Funmi hopes that systems collaboration decisions are not driven by fear, and added that there is nothing wrong with being a child identified as having an early intervention need.

the state level is looking forward to sharing First Steps information at a pediatrician's conference next weekend.

VI. Announcements and Updates

- First Steps Newsletter Sign-up – Anne Dolan mentioned that anyone who would like to receive the state First Steps newsletter directly into their e-mail inbox at the time it is published is welcome to sign-up. Sign-up instructions are in the newsletter which is one of the meeting handouts today. Of note, there is a survey in the most recent newsletter seeking feedback from providers on topics they would like to see addressed in future newsletters. Funmi Ige-Wright was curious if the First Steps newsletter has information for families, or if it is written for providers and service coordinators. The response of the group was that families might see items in the First Steps newsletter of interest, however, the InVision newsletter might be better for families.
- Family Welcome Packet – Connie Young shared that the state office has published a Family Welcome Packet which is available to Service Coordinators and Providers to share with families.
- The next regularly scheduled LPCC Meeting for Cluster J is Friday, November 17th.

VII. Adjournment

Missy Myers motioned to adjourn today's meeting. Ella Boyd seconded. Meeting adjourned.

Attendees:

Anne Dolan	First Steps South East, LPCC Coordinator
Audery Burgess	First Steps South East, Service Coordinator
Barbara Sanders	First Steps Family Engagement Manager, FSSA
Becky Haymond	First Steps South East, Program Director
Connie Young	First Steps Director of Training and Outreach, FSSA
Elaine Studdard	Pediplay
Ella Boyd	Arc of Indiana
Funmi Ige-Wright	Parent
Jason King	Greenfield Schools, Cougar Cubs Preschool
Katherine Davis	Greensburg Community School Corporation
Kim Amberger-Fledderman	Developmental Services, Inc.
Maggie Matthews	First Steps South East, Service Coordinator
Marissa Horvath	KORT Kids
Maureen Casey	Pediplay
Missy Myers	Collaborating For Kids
Molly Cleek	Kids Only, Inc.
Priyanka Goyal	First Steps South East, Office Support
Sara Cummins	FUSE, Inc.
Tillie Allgood	South Central Community Action Program (SCCAP) Head Start
Victoria Trafelet	First Steps South East, Service Coordinator
Whitney Austin	First Steps South East, SPOE Supervisor